

Workforce Oklahoma Training Institute

Use Only to Register for Courses with NO FEES

If you are registering for a course with a Fee click [Registration Form for Training with Fees](#)

To Register Print This Form and Mail or Fax to:

Workforce Oklahoma Training Institute
555 E. Constitution Street, Rm. 118
Norman, OK 73072
Fax: 405-325-3862

ATTENDANCE MAY BE LIMITED FOR THE WORKSHOP YOU ARE REGISTERING FOR, DO NOT PLAN TO ATTEND UNTIL YOUR REGISTRATION IS VERIFIED BY THE TRAINING INSTITUTE.

WORKSHOP YOU ARE REGISTERING FOR: _____
NAME OF WORKSHOP FROM FLYER

Date(s) of Workshop _____

Only those accepted and verified are to attend this workshop

Directions:

1. GET APPROVAL OF YOUR IMMEDIATE SUPERVISOR TO ATTEND THIS WORKSHOP AND HAVE THEM SIGN THIS FORM BELOW.
2. FILL IN THE ALL BLANKS ON THE FORM.
3. FAX OR MAIL THIS FORM TO THE INSTITUTE BY THE DEADLINE LISTED ON THE WORKSHOP FLYER.
4. THE INSTITUTE WILL CONFIRM THE RECEIPT OF YOUR REGISTRATION BY FAX OR EMAIL.
5. YOU WILL BE NOTIFIED, BY THE INSTITUTE, BY FAX OR EMAIL, WHETHER OR NOT YOU ARE ACCEPTED FOR THE TRAINING.

Your Name: _____ Social Security # _____

Name of Workforce Center or Partner Agency: _____

Designated Contact or Immediate Supervisor: _____

Address: _____

Phone: _____ FAX: _____ Email: _____

Supervisors Signature _____